



# Sanford Middle School Tutorial Program

September 9, 2021

Dear Parent/Guardian(s),

Beginning the week of October 4, 2021, Sanford Middle School will provide a free tutorial program to students seeking additional academic support. Students may self-enroll with parent permission and attend on an as-needed basis.

The tutorial program supplements in-class and Tier 2 Academic supports provided during the school day. We have two options. Option A is more content-based struggles and includes additional support for the homework and assignments or projects. Option B works with the students to address their academic gaps in reading and math. The teacher will utilize pre, and post-assessment tools, Iready, or STAR, and monitor the progress throughout the program. There will be a transportation option after receiving the student list for Tuesday and Thursday afternoon sessions only. This might take a couple of weeks to set up, so you need to provide the transportation during that time.

If you would like your student to attend the tutorial program, please complete the enclosed registration form, and the student should return it to their **first period** teacher. After that, students will need to sign in to each session attended.

Students are expected to:

1. Report directly to the tutorial classroom during the designated times listed with work (Option A teachers WILL NOT provide work).
2. Adhere to school and classroom rules and expectations.
3. Be picked up promptly after the tutorial ends

If the students do not meet the minimum expectations stated above, they will be removed from the tutorial.

Please see the options and the schedule below:

### Option A TUTORIAL

Day	Subject	Time	Teacher	Room
Monday	Science	8:15-9:15 am	Ms. Friedman	2-217
Tuesday	ELA/Reading	8:15-9:15 am	Ms. James	2-224
Tuesday	ELA/Reading	4:10-5:10 pm	Ms. Farrell	13-110
Wednesday	Math	8:15-9:15 am	Ms. Tyrell	Media Center
Thursday	Science	8:15-9:15 am	Ms. Atkinson	2-110
Thursday	ESOL ELA/Reading	4:10-5:10 pm	Ms. Tucker	11-002

### Option B TUTORIAL (Sessions will be closed if they reach capacity)

Day	Subject	Time	Teacher	Room
Tue and Thr	Reading	4:30-5:30 pm	Ms. Benjamin	2-218
Tue and Thr	Reading	4:30-5:30 pm	Ms. Crumpton	5-043
M and W	Reading	8:15-9:15 am	Ms. Lucas	P-109
M and W	Math	8:15-9:15 am	Ms. Jones	13-110
Tue and Thr	Math	4:30-5:30 pm	Ms. Barnes	Media Center

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**Before/After School Tutorial 2021-2022**

**\*If a session is canceled due to unforeseen events, the teacher will notify the parents.**

1	Week of October 4
2	Week of October 11
3	Week of October 18
4	Week of October 25
5	Week of November 1
6	Week of November 8
7	Week of November 15
<b><i>No Tutorial November 22 – 26</i></b>	
8	Week of November 29
9	Week of December 6
10	Week of December 13
<b><i>No Tutorial December 20 – January 7</i></b>	
7	Week of January 10
8	Week of January 18 (Jan 17-Martin Luther King Day-No school/no tutoring)
9	Week of January 24
10	Week of January 31
11	Week of February 7
12	Week of February 14
13	Week of February 21
14	Week of February 28
<b><i>No Tutorial March 7 - 25</i></b>	
15	Week of March 28
16	Week of April 4
17	Week of April 11
18	Week of April 18
19	Week of April 25



Sanford Middle School
2021-2022 Tutorial Program Permission Form

Students may enroll in the tutorial with parent permission. If you would like to register your student for the tutorial, please fill out this form and return it to the first-period teacher. You can enroll in multiple sessions depending on your needs.

First Name: Last Name: Grade:

Parent/Guardian Name:

Address:

E-mail: Phone:

Emergency Contact Name: Phone:

Session Name: Day: Time: Teacher:

Session Name: Day: Time: Teacher:

Session Name: Day: Time: Teacher:

Session Name: Day: Time: Teacher:

My child, has my permission to attend the Sanford Middle School Tutorial Program. I understand that my student must adhere to the expectations of the tutorial program at all times. Failure to comply with the program expectations will result in my student being dismissed from the tutorial program.

Except for Tuesday and Thursday at 5:30 from the school, there is no transportation provided. For any other times, students must arrange to be picked up in front of the school at the end of afternoon tutoring sessions. Supervision is not available after the tutorial ends. Students who are not picked up promptly after the tutorial will not be allowed to continue attending after-school tutorials.

Check the box below if you want to sign up for the transportation on Tuesdays and Thursdays after school only. The bus will pick up the students from the school at 5:30. We will share the bus stop information once we receive the registered student list.

Empty checkbox

Parent Signature

Date